1 Admission

A. Complete an LBCC Application for Admission.
   • A paper application is available in this Schedule of Classes.
   • An on-line application is available at: www.lbcc.edu for NEW and CONTINUING Students.

NEW student—has never made application and/or enrolled at LBCC
CONTINUING student—enrolled in Spring 2005 or Fall 2005
RETURNING student—enrolled and/or made application to LBCC in a fall, Summer or Fall semester/term but WAS NOT enrolled in Spring 2005 or Fall 2005.

For security reasons: RETURNING students will not be able to use the on-line application. (See instructions for the paper application in this schedule.)

B. To obtain a priority registration appointment, the paper application, or the signature page of the on-line application must be postmarked by November 30, 2005.
   • If you miss the Nov. 30 deadline, you may still obtain a priority registration appointment by returning the paper application form in person, to the Admissions office on either campus by December 15, 2005.
   • If you miss the December 15 deadline, you may obtain a registration appointment by returning the paper application form in person, to the registration area or the Admissions office on either campus by January 26, 2006.

Semester-length classes begin January 17, 2006

You must request that high school transcripts and those from other colleges be sent to LBCC. Complete the Transcript Request form available in Admissions Offices at either the Liberal Arts Campus, 4901 E. Carson Street, or the Pacific Coast Campus, 1305 E. Pacific Coast Highway, and submit it to your previous schools, or follow instructions from your high school or previous colleges. NOTE: All transcripts received by the Long Beach Community College District become District property and cannot be returned or copied.

2 Financial Aid

• Complete the Board of Governors’ Grant Application on pages 25-26 of this booklet and return it to the Financial Aid Office before you register for classes (unless you have already applied for financial aid) to LAC: Bldg. A, Room 105 or at PCC: Building AA, Room 122. Complete the Free Application for Federal Student Aid (FAFSA), available in the Financial Aid Office.

3 Assessment

• Before you sign up for the Assessment Test, you must obtain a STUDENT I.D. NUMBER from the Admissions Office by completing an Application for Admission.
• Once you have a STUDENT I.D. NUMBER, you can make an appointment for the Assessment Test in ONE of the following ways:
  • Sign up on-line by accessing the website at: http://matric.lbcc.edu/register/, OR
  • Call (562) 938-4670 or (562) 938-3920, OR
  • Go to the Student Success/Transfer Center at either campus.
• If you would like to review, before taking the Assessment Test, you can:
  • Review practice tests for Math, English, and Reading that are available for purchase in the LBCC Bookstore.
  • Visit the LAC or PCC Learning Center to review Reading and writing skills.

4 Orientation

• Before you sign up for the orientation, you must obtain a STUDENT I.D. NUMBER from the Admissions Office.
• Once you have a STUDENT I.D. NUMBER, you can complete the orientation in one of the following ways:
  • Sign up and complete the Orientation Workshop by calling (562) 938-4963.
  • Complete the on-line orientation by accessing the website at: http://orientation.lbcc.edu.
    You must complete the quiz at the end of the on-line orientation.
  • Enroll in and successfully complete Counseling I (1/2 unit, transferable course).

5 Counseling & Educational Planning

• See a counselor AFTER you have completed the Admissions, Assessment and Orientation steps.
• Call to make an appointment to see a counselor:
  • LAC and PCC: (562) 938-4561
  • In person in the Counseling Office at:
    LAC: Building A
    PCC: Building GG100
  • On-line at www.lbcc.edu (click on-line counseling)

You must show proof of having completed the Admissions, Assessment and Orientation steps in order to obtain a counseling appointment.

• Bring your assessment test results and recommendations to the appointment so you can discuss the programs and services available, develop an education plan to include English, Reading and Math, and receive referrals to other helpful services.

6 Registration

• Register by OLE web, telephone, or in person (during walk-in registration), following instructions in this schedule. See page 13 for priority registration, and page 20 for walk-in registration instructions.
• Additional application forms are available at registration or in the Admissions Office.
• Make sure there are no overlaps and the class numbers recorded are the exact numbers for the class listings.