1. **LBCC Application for Admission**
   - You must have a valid Email address when applying online at: [http://admissions.lbcc.edu](http://admissions.lbcc.edu)
   - Click on: Apply On Line on the right side of the homepage. Your LBCC student ID number, instructions for creating your password and your residency status will be emailed to you the following day.

2. **Financial Aid**
   - Complete the Free Application for Federal Student Aid (FAFSA):
     - Online at: [www.fafsa.gov](http://www.fafsa.gov).
     - BOG Fee Waiver Application (online)
     - For assistance, call: Enrollment Services Call Center (562) 938-4485 or visit the Enrollment Services Offices on either campus.

3. **Orientation**
   - Orientation, assessment and an abbreviated Student Educational Plan are required before you can register for classes. Complete LBCC Orientation online with your student I.D. number at [http://orientation.lbcc.edu](http://orientation.lbcc.edu) OR for assistance call (562) 938-4963.

4. **Assessment Testing**
   - Go to: [http://www.lbcc.edu/Assessment](http://www.lbcc.edu/Assessment) for test schedule.
   - For assistance call (562) 938-4049 LAC or (562) 938-3270 PCC

5. **Educational Planning**
   - Attend a new student workshop OR
   - Make an appointment to see a counselor:
     - Call (562) 938-4560 (LAC) or 938-3920 (PCC) OR
     - In-person in the Counseling Office at LAC A1111 or PCC MD129 OR
   - Schedule an appointment online to see a counselor in-person at [www.lbcc.edu/counseling](http://www.lbcc.edu/counseling) by clicking on either the Liberal Arts Campus or Pacific Coast Campus link then follow the instructions to schedule your appointment.

6. **Class Registration**
   - Online at www.lbcc.edu
   - 7 AM-11 PM, seven days a week.
   - **CHECK that all your prerequisite requirements have been met!** If the prerequisite was not taken and passed at LBCC, submit an official transcript to the Admissions and Records Office.

7. **Payment for Classes and Fees**
   - Pay for your classes:
     - Online at [www.lbcc.edu](http://www.lbcc.edu)
     - Click on: Pay for Classes on the right side of the LBCC homepage.
     - LBCC accepts ONLY
     - In-person at the Cashier's office A1081 (LAC) or MD143 (PCC)
     - Students must pay their fees by December 29, 2014 or they will be dropped from all classes.

8. **Books**
   - From your PeopleSoft/OLE account, use the [View/Buy Textbooks](http://lbcc.bncollege.com) link on your “My Class Schedule” screen to view/buy your textbooks OR
   - Buy books online at [http://lbcc.bncollege.com](http://lbcc.bncollege.com)
   - BUY in-person at the Viking Campus Stores
     - LAC in Building I (562) 938-4223
     - PCC in Building EE (562) 938-3106

9. **Go to Class**
   - You must attend the first meeting of each class or you will be dropped from that class. Contact your instructor if you must miss class.

10. **Call (562) 938-4353 if you need further assistance.**