

# Your Checklist for Enrollment



## 1 Complete the LBCC Application for Admission

- Online at: [www.lbcc.edu](http://www.lbcc.edu)
- Paper version available in this book
- Receive an LBCC Student I.D. number

## 2 Apply for Financial Aid

BOG Fee Waiver Application on pages 17-18  
Free Application for Federal Student Aid (FAFSA)

- Online at: [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
- Paper version available in Financial Aid Office

## 3 Assessment or Testing

- Make an appointment for the Assessment Test
- Online with your Student I.D. number at:  
<http://matric.lbcc.edu/register/>,  
OR
- Call (562) 938-4670 Liberal Arts Campus  
(562) 938-3920 Pacific Coast Campus  
OR
- In person at Student Success/Transfer Center  
on either campus.

## 4 Orientation

Complete LBCC Orientation

- Online with your Student I.D. number at:  
<http://orientation.lbcc.edu>
- Sign up in person for an Orientation Workshop  
at (562) 938-4963

## 5 Counseling & Educational Planning

- Make an appointment to see a counselor
- Online at [www.lbcc.edu](http://www.lbcc.edu)  
(click on-line counseling)
- By telephone at (562) 938-4561
- In person in the Counseling Office at:  
LAC: Building A or PCC: Building GG100

## 6 Registration

Register for classes

- Online at [www.lbcc.edu](http://www.lbcc.edu)
- By telephone at (562) 938-4700
- Walk-in registration  
(see page 12 for instructions)

## 7 Payment of Fees

Pay your enrollment fee, health fee, student services fee and parking fee

- Online at [www.lbcc.edu](http://www.lbcc.edu)  
(click on OLE registration, then finances)  
LBCC accepts VISA or MASTERCARD **ONLY**
- In person at Student Accounts Office on either campus

## 8 Go to Class

You must attend the first meeting of each class or you may be dropped. Contact your instructor if an emergency arises for which you must be excused

## + OPTIONAL STEPS

### \* Dropping or Adding class(es)

You may add or drop semester length class(es) without penalty if dropped by the deadline (with permission from the instructor). If you want a full refund, you must officially drop by the deadline.

### \* Withdrawing from class(es)

You may officially withdraw from class(es) and receive a "W" grade after the add/drop dates. If you do not officially withdraw, the instructor may assign you an "F" grade.

### DID YOU KNOW?

**OPEN ACCESS COMPUTER LABS ARE AVAILABLE** to register for classes using the Online Registration System. You can drop classes, pay delinquent fees or check your schedule.

#### Open Access Lab Locations:

LAC - Upstairs in building "L"  
PCC - Room GG113

